

AGENDA

**BOONE COUNTY BOARD OF HEALTH
SEARCH COMMITTEE**

**MARCH 6, 2009 – 12:00 Noon
at
BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH**

- I. Call to Order**
- II. Approval of Agenda**
- III. Executive Session**
 - Discuss Personnel Issues**
- IV. Adjournment**

**BOONE COUNTY BOARD OF HEALTH
CLOSED SESSION
March 6, 2009
BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH**

Members Present: Dr. Kent Hess, Allen Sisson, Deborah Loos, and Dr. Joseph Frost

Staff Present: Malafu Tiatia, and Sandy Romanek.

The meeting was called to order at 12:15 by Dr. Frost. A motion to approve the agenda was made by Allen Sisson and seconded by Deb Loos. Motion carried.

A motion to go into closed session was made by Deb Loos and seconded by Allen Sisson. Motion carried.

The Board of Health went into closed session at 12:16 on March 6, 2009 to discuss Personnel Issues.

Malafu informed the Search Committee that the State of Illinois had rejected Stephanie Seaworth's application for the position of Public Health Administrator. Their decision was based on the Illinois Certified Local Health Department Code, Section 600.310 which requires a minimum of two years of administrative public health experience. Stephanie's experience in Public Health did not fit their definition of "administrative experience". The state did make the following recommendation to correct the situation:

*The current Administrator would continue in this position
(this could be done from a remote location) and Stephanie
would function as the Assistant Administrator. This would be
for a period of two years.*

Other options include:

- Stephanie could report to an Administrator from a local county for a period of 2 years
- Stephanie could be the acting interim administrator for 3 months while interviews continued for a new administrator.

Malafu will provide the Board with a letter from the state clarifying their recommendation and also their requirements for specific activities/functions which will need to be performed by Malafu to maintain the title of Administrator. Malafu is also developing a checklist to aid in any future interviews.

The Search Committee came to a consensus on a salary adjustment for Stephanie, and compensation for Malafu, which they will present in a special meeting to the full Board on March 10, 2009.

The Committee returned to open session at 1:00.

A motion to adjourn was made by Dr. Frost, and seconded by Deb Loos. Motion carried.

Submitted through Deborah Loos.
Sandy Romanek

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