

**BOONE COUNTY BOARD OF HEALTH
AGENDA**

DECEMBER 3, 2007

12:00 NOON

BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES OF NOVEMBER 5, 2007**
- IV. APPROVAL OF EXECUTIVE COMMITTEE MINUTES: NOV. 26, 2007**
- V. FINANCIAL REPORT: DOUG BEARDSLEY**
- VI. UNFINISHED BUSINESS:**
- VII. NEW BUSINESS:**
 - * Administrator resignation; transition leadership and search committee**
 - * By-laws amendments: Electronic participation**
Times and dates of meetings
 - * Proposed prohibition of well chlorinators**
- VIII. DIV OF PERSONAL HEALTH SERVICES: LISA GONZALEZ**
- IX. DIV OF ENVIRONMENTAL HEALTH SERVICES: BILL HATFIELD**
- X. APPROVAL OF CLAIMS: NOVEMBER 2007**
- XI. ADMINISTRATIVE REPORT: DOUG BEARDSLEY**
- XII. CLOSED SESSION TO APPROVE THE CLOSED SESSION MINUTES**
- XIII. ADJOURNMENT**

NEXT MEETING: MONDAY, JANUARY 7, 2008 – 12:00 NOON

BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH

**BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
DECEMBER 3, 2007
BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH**

Members Present: Dr. Kent Hess, Allen Sisson, Deborah Loos, Dr. Frost, Jim Cox, Dr. Conder, Brad Rightnowar, Dr. Mary Simmons, Gary Turner, Dr. Drake and George Sprecher.

Staff Present: Douglas Beardsley, Bill Hatfield, Lisa Gonzalez, and Sandy Romanek.

Guests Present: Cathy Ward, and CinDee Mrkvicka from BDR

The meeting was initially called to order by Allen Sisson.

A motion to approve the Agenda was made by Jim Cox, and seconded by Gary Turner. Motion carried. A motion to approve the minutes of November 5, 2007 was made by Dr. Conder and seconded by Jim Cox. Motion carried. A motion to approve the Executive Committee minutes of November 26, 2007 was made by Dr. Frost and seconded by Deb Loos. Motion carried

Financial Report: Doug Beardsley presented the financial reports. The Health Fund report for the month of November 30, 2007 and the Grant Fund Report for the month of October 31, 2007. There was open discussion concerning investments and in particular, the purchase of CD's. Concerned Board members were asked to direct there specific questions to the County Treasurer's Office.

Unfinished Business: None

New Business:

Dr. Hess read Doug Beardsley's letter of resignation dated 11/26/07. There was extensive discussion about the Board's appreciation for Doug's service. Dr. Drake made a motion to accept Doug's letter of resignation, and the motion was seconded by Allen Sisson.

Deb Loos made the motion for Bill Hatfield to serve as the Interim Administrator as of January 2, 2008, and the motion was seconded by Allen Sisson.

Dr. Frost made the motion that the Search Committee consist of Dr. Frost, Deb Loos, Allen Sisson and Dr. Hess with the assistance of Darla Jacobson, an HR consultant. Second, Jim Cox. Motion carried. Doug will assist the Committee in getting the search for candidates underway.

Doug presented Board of Health by-laws amendments, after the discussion, Allen Sisson made the motion to hold over the vote until next month in accordance with current by-laws.. Jim Cox seconded the motion. Motion carried.

Doug Beardsley and Bill Hatfield presented to the Board on the proposed prohibition of well chlorinators. A motion to recommend to the County Board that section 38-219 of the County Code be amended was made by Gary Turner and seconded by Brad Rightnowar. Motion carried.

Personal Health Services Report: Lisa Gonzalez reported. The written report for October 31, 2007 is in the packet. Lisa updated the Board on the Flu vaccines and there was open discussion on a new vaccine available for shingles.

Environmental Report: Bill Hatfield reported. The written report for October 31, 2007 is in the packet.

Approval of Claims: A motion to approve the claims was made by Deb Loos and seconded by Dr. Conder. Motion carried.

Administrative Report: Doug presented the Administrative report. Topics included:

- Women out Walking Grant Proposal
- December 19th Christmas Party
- Smoke Free Illinois
- IPLAN

Closed Session: A motion was made by Allen Sisson to go to Closed Session, and allow Sandy Romanek to remain to take minutes. Motion was seconded by Dr. Frost. Motion carried. A motion was made by Allen Sisson to come out of Closed Session. Motion was seconded by Dr. Drake. Motion carried.

Open Session reconvened. A motion to make public and approve the minutes from the closed Session of November 5, 2007 was made by Allen Sisson and seconded by Brad Rightnowar. Motion carried.

A motion to adjourn was made by Brad Rightnowar and seconded by Gary Turner. Motion carried. Meeting was adjourned.

Submitted through Deborah Loos.
Sandy Romanek