

BOONE COUNTY BOARD OF HEALTH MEETING

February 1, 2010 ♦ 12:00 p.m.

Boone County Health Department ♦ 1204 Logan Avenue ◻ Belvidere ◻ IL 61008

AGENDA

1. **PROGRAM HIGHLIGHTS:**
 - a. Staff Presentation

2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENT** (Comment form to be completed – 2 minutes allowed)
4. **CONSENT AGENDA ITEMS**
 - a. Approval of previous meeting minutes *pg # 1 -2*
 - b. Department Reports:
 - i. Personal Health *pg # 3 - 5*
 - ii. Environmental Health *pg # 6 - 7*
 - c. Personnel Reports
 - d. Contracts and Agreements – ***RENEWALS***
5. **CONTRACTS AND AGREEMENTS – NEW**
6. **FINANCIAL REPORT**
 - a. Health Fund & Grant Fund *pg # 8 - 11*
7. **APPROVAL OF CLAIMS** *pg # 12 - 19*
8. **COMMITTEE REPORTS**
9. **UNFINISHED BUSINESS: (For Action and/or Discussion)**
 - a. Storage Expansion
10. **NEW BUSINESS: (For Action and/or Discussion)**
11. **ADMINISTRATOR'S REPORT**
 - a. Customer Feedback Update
 - b. Conference Room Upgrades
12. **EXECUTIVE SESSION**
13. **ADJOURNMENT**

PLEASE call Debbie at 547-8540 or e-mail at djeanmaire@boonehealth.org if you will be unable to attend this meeting. Next regularly scheduled meeting: March 1, 2010 at 12:00 p.m.

**BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
February 1, 2010**

BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH

Members Present: Dr. Hess, Dr. Frost, Allen Sisson, Jim Cox, Gary Turner, Dr. Conder, Paul Larson, Jack Spatz, and George Sprecher.

Staff Present: Ray Empereur, Stephanie Crawford, Bill Hatfield, and Sandy Romanek.

Guests Present: Bob Walberg and Eve Zahrdt

Program Highlights: Stephanie demonstrated the new equipment in the Conference Room.

Dr. Hess called the meeting to order at 12:07 p.m.

A motion to approve the agenda was made by Gary Turner and seconded by Allen Sisson. Motion carried.

Public Comment: None

A motion was made by Jim Cox and seconded by Allen Sisson to approve the meeting minutes of January 4, 2010. Motion carried.

Department Reports:

Personal Health: Stephanie presented the departmental report for the month. The report is in the monthly packet.

Environmental Health: Bill presented the report for the month. The report is in the monthly packet. Bill also updated the Board concerning the County code book, and the updates that need to be included.

Personnel Reports: None

Contracts and Agreements – Renewals: None

Contract and Agreements – New: None

Financial Report: Stephanie reviewed the Grant Fund report and the Health Fund report that are in the monthly packet. A motion was made by Jim Cox and seconded by Gary Turner to approve the financial report. Motion carried

Approval of Claims: A motion was made by Allen Sisson and seconded by Gary Turner to approve the claims for the month of January, 2010. Motion carried.

Committee Reports: None

Unfinished Business: Stephanie confirmed that the County Board did approve to assist in paying for the storage expansion. They will pay \$8,429, which is the difference between the amount quoted, and \$30,000 approved by BOH,

New Business: none

Administrator's Report: Stephanie updated the Board of the current expenditures for H1N1. She also presented the results of the customer feedback cards. Stephanie also updated the Board on the status of the Family Planning Program. Open discussion followed concerning creating a Focus Group to review the Program, and also the potential for a Foundation to assist in funding. Stephanie then distributed a draft copy of the Health Department's Annual Report.

A motion to adjourn was made by Jim Cox and seconded by Gary Turner. Motion carried. Meeting was adjourned at 1:00 p.m.

Submitted through Gary Turner.
Sandy Romanek

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