

**BOONE COUNTY BOARD OF HEALTH
AGENDA**

JUNE 2, 2008

12:00 NOON

BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES OF MAY 5, 2008**
- IV. APPROVAL OF MINUTES OF MAY 13, 2008**
- V. FINANCIAL REPORT: MALAFU TIATIA**
- VI. UNFINISHED BUSINESS:**
 - * Ken Terrinoni –County Space Expansion**
- VII. NEW BUSINESS:**
 - * Dr. Hess – Finance Committee 2009 Budget Meeting**
 - * Board of Health members expired terms-search update**
- VIII. DIV OF PERSONAL HEALTH SERVICES: LISA GONZALEZ**
- IX. DIV OF ENVIRONMENTAL HEALTH SERVICES: BILL HATFIELD**
- X. APPROVAL OF CLAIMS: MAY, 2008**
- XI. ADMINISTRATIVE REPORT: MALAFU TIATIA**
 - * Update on Emergency Preparedness**
- XII. ADJOURNMENT**

NEXT MEETING: MONDAY, JUNE 30, 2008 – 12:00 NOON

BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH

**BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
June 2, 2008
BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH**

Members Present: Dr. Kent Hess, Allen Sisson, Jim Cox, Gary Turner, Dr. Drake, Brad Rightnowar, Dr. Frost, Dr. Mary Simmons, and George Sprecher.

Staff Present: Malafu Tiatia, Bill Hatfield, Lisa Gonzalez, Ellen Genrich, and Sandy Romanek.

Guests Present: Cathy Ward

The meeting was initially called to order at 12:08 by Dr. Joseph Frost.

A motion to approve the Agenda was made by Brad Rightnowar, and seconded by Gary Turner. Motion carried.

A motion to approve the minutes of May 5, 2008 and also May 13, 2008 was made by Brad Rightnowar and seconded by Jim Cox. Motion carried.

Dr. Hess presided over the balance of the meeting, starting at 12:10.

Financial Report: Malafu Tiatia presented the financial reports. The Health Fund report was presented for the May 31, 2008. The Grant Fund Report was presented for the month of April 30, 2008. Malafu updated the Board on the new telephone system, new server and the status of the new generator. The Health Department spent an additional \$3,000.00 to resolve some cabling issues due to our Cornerstone system, and Malafu also explained to the Board that additional funds would be needed to resolve the configuration of the T1 line between the Health Department and the Assessors office.

A motion to approve the financial reports was made by Jim Cox and seconded by Gary Turner. Motion carried.

Unfinished Business:

- Brad Rightnowar updated the Board on the County expansion. Brad requested that a meeting be set-up with the Expansion sub-committee to clarify the next steps to be taken once the Phase I inspection and appraisal are done on June 11, 2008. The Expansion Committee will then make a recommendation to the Board of Health at the next meeting on June 30, 2008.

New Business:

- Dr. Hess reminded the Finance Committee that they will need to meet on the 2009 Fiscal Year Budget. The Committee consists of Jim Cox, Allen Sisson, Dr. Joseph Frost and Dr. Hess. Time and date of this meeting is yet to be determined.
- Dr. Hess announced to the Board that Dr. Mary Simmons would continue in her position on the Board. Dr. Drake announced that this was his last meeting. Dr. Hess and Malafu Tiatia have been working with Cathy Ward on Dr. Drake's replacement.
- Everyone on the Board thanked Dr. Drake for his involvement on the Board of Health.

Personal Health Services Report: Lisa Gonzalez reported. The written report for April 30, 2008 is in the packet.

Environmental Report: Bill Hatfield reported. The written report for April 30, 2008 is in the packet. Bill also clarified the food inspection process, and the grading system.

Approval of Claims: A motion to approve the claims was made by Gary Turner and seconded by Jim Cox. Motion carried.

Administrative Report: Lisa Gonzalez and Ellen Genrich gave an update on Emergency Preparedness.

A motion to adjourn was made by Jim Cox and seconded by Gary Turner. Motion carried. Meeting was adjourned.

Submitted through Deborah Loos.
Sandy Romanek