

**BOONE COUNTY BOARD OF HEALTH
AGENDA**

JANUARY 7, 2008

12:00 NOON

BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES OF December 3, 2007**
- IV. FINANCIAL REPORT: BILL HATFIELD, INTERIM ADMIN.**
- V. UNFINISHED BUSINESS:**
 - * By-laws amendments: Electronic participation
Times and dates of meetings**
- VI. NEW BUSINESS:**
 - * Inclement Weather Policy**
 - * Purchase of new phone system**
 - * 2007 Annual Report – Draft**
 - * Cidnet Software**
- VII. DIV OF PERSONAL HEALTH SERVICES: LISA GONZALEZ**
- VIII. DIV OF ENVIRONMENTAL HEALTH SERVICES: BILL HATFIELD**
- IX. APPROVAL OF CLAIMS: December 2007**
- X. ADMINISTRATIVE REPORT: BILL HATFIELD, INTERIM ADMIN.**
- XI. ADJOURNMENT**

NEXT MEETING: MONDAY, February 4, 2008 – 12:00 NOON

BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH

**BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
January 7, 2008
BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH**

Members Present: Dr. Kent Hess, Allen Sisson, Deborah Loos, Dr. Frost, Jim Cox, Dr. Conder, Dr. Drake and George Sprecher.

Staff Present: Bill Hatfield, Lisa Gonzalez, and Sandy Romanek.

Guests Present: Cathy Ward

The meeting was initially called to order by Dr. Frost.

A motion to approve the Agenda was made by Jim Cox, and seconded by Gary Turner. Motion carried. A motion to approve the minutes of December 3, 2007 was made by Allen Sisson and seconded by Jim Cox. Motion carried.

Financial Report: Bill Hatfield presented the financial reports. The Health Fund report for the 2007 Fiscal Year End and the Grant Fund Report for the month of November 30, 2007. There was an open discussion concerning expenditures, investments and in particular, the purchase of CD's. Bill was directed to investigate if there is a specific requirement on monetary levels that must be maintained in the Health Fund.

Unfinished Business: A motion to approve the by-law amendment was made by Gary Turner and seconded by Dr. Frost. Motion carried.

New Business:

Bill Hatfield updated the Board on the need for a future inclement weather policy. There is some clarification that is needed to confirm who has the authority to declare the Health Department closed, due to inclement weather. Once a draft version is available, it will be submitted to the Board for approval.

Bill explained to the Board about a change in the county phone system. Bill was asked to contact Ken Terrinoni and Becki Tobin about presenting to the Board or the Executive Committee concerning this.

Lisa Gonzalez reviewed the 2007 Annual Report. A motion to approve the Annual Report was made by Jim Cox and seconded by Deb Loos... Motion carried.

Personal Health Services Report: Lisa Gonzalez reported. The written report for November 30, 2007 is in the packet. Lisa updated the Board on the extension of the Abstinence Grant, the new mini-grant, and also an update on the implementation of Smoke Free Illinois.

Environmental Report: The written report for November 30, 2007 is in the packet.

Approval of Claims: A motion to approve the claims was made by Jim Cox and seconded by Allen Sisson. Motion carried.

A motion to adjourn was made by Jim Cox and seconded by Dr. Conder. Motion carried. Meeting was adjourned.

Submitted through Deborah Loos.
Sandy Romanek