

BOONE COUNTY BOARD OF HEALTH MEETING

March 30, 2009 ♦ 12:00 p.m.

Boone County Health Department ♦ 1204 Logan Avenue ◻ Belvidere ◻ IL 61008

AMENDED AGENDA

1. **APPROVAL OF AMENDED AGENDA**
2. **CONSENT AGENDA ITEMS**
 - a. Approval of previous meeting minutes *pg # 1-2*
 - b. Department Reports:
 - i. Personal Health *pg # 3-5*
 - ii. Environmental Health *pg # 6-7*
 - c. Personnel Reports
 - d. Contracts and Agreements – **RENEWALS**
3. **NEW BUSINESS: (For Action and/or Discussion)**
 - a. Boone County Smoke Free Ordinance Amendment
4. **CONTRACTS AND AGREEMENTS – NEW**
5. **FINANCIAL REPORT**
 - a. Health Fund & Grant Fund *pg # 8-11*
6. **APPROVAL OF CLAIMS** *pg # 12-18*
7. **UNFINISHED BUSINESS: (For Action and/or Discussion)**
 - a. Program Priorities
8. **COMMITTEE REPORTS**
9. **EXECUTIVE SESSION**
 - a. Personnel Issues
10. **ADMINISTRATOR'S REPORT**
11. **ADJOURNMENT**

PLEASE call Debbie at 547-8540 or e-mail at djeanmaire@boonehealth.org if you will be unable to attend this meeting. Next regularly scheduled meeting: May 4, 2009 at 12:00 p.m.

**BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
March 30, 2009
BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH**

Members Present: Dr. Hess, Deb Loos, Allen Sisson, Dr. Mary Simmons, Dr. D'Souza, Jim Cox, Dr. Conder, Gary Turner and George Sprecher.

Staff Present: Malafu Tiata via telephone, Stephanie Seaworth, Bill Hatfield, Lisa Gonzalez, Ellen Genrich, Susan Karras and Sandy Romanek.

Guests Present: Bob Walberg, Raymond Empereur, and Kevin Haas

The meeting was called to order at 12:06 by Dr. Hess

A motion to approve the Amended Agenda was made by Deb Loos and seconded Jim Cox. Motion carried.

A motion to approve the minutes of March 2, 2009 was made by Jim Cox and seconded by Gary Turner. Motion carried.

Department Reports:

Personal Health: Lisa updated the Board on the Family Planning Grant Application, the WOW mini-grant, and then introduced Susan Karras the new Public Health Nurse. There was open discussion on the affect to the community of the Family Planning Grant.

Environmental Health: Bill updated the Board on Groundwater Awareness Week and the reduction of lab fees for that week, and a slight increase in real estate activity.

The reports for February, 2009 are in the monthly packets.

New Business:

- Ellen and Bill presented the Smoke Free Ordinance Amendment to the Board. Gary Turner made a motion to conditionally approve the amendment dependent on the approval of the State's Attorney Office, motion seconded by Jim Cox. Motion Carried.
- Bob Walberg was asked to update the Board of Health on the Groundwater Protection & Preservation Project, and the need for volunteers for that Committee.

Personnel Report: None

Contracts and Agreements (new): None

Financial Report: Stephanie presented the financial reports. The Health Fund report was presented for the month of March, 2009, and the Grant Fund Report was presented for the month of February, 2009. A motion to approve the financial reports was made by Gary Turner and seconded by Allen Sisson. Motion carried. It was explained to the Board that currently the interest rates for the Health Fund checking account is the same as the rate of return for one month C.D. which is why there is currently no C.D. for excess funds. Due to the current fiscal situation, Stephanie will be preparing recommendations to improve revenue and reduce spending. Stephanie was asked to invited Curt Newport, Boone County Treasurer, to the next Board of Health meeting to be held on May 4, 2009

Approval of Claims: A motion to approve the claims was made by Jim Cox and seconded by Allen Sisson. Motion carried.

Unfinished Business: Program Priorities will be postponed until the meeting to be held on May 4, 2009.

Committee Reports: None

Administrative Report: None

Executive Session: A motion at 12:41 to go into closed session was made by Allen Sisson, and seconded by Jim Cox. Motion carried. The board returned to open session at 1:15.

A motion to have Stephanie Seaworth fill the position of Interim Administrator for a period up to 90 days was made by Allen Sisson and seconded by Gary Turner. A second motion to have Stephanie draft a contract for services to be supplied by Raymond Empereur for a fee of \$500.00 per month, plus benefits and expenses was made by Deb Loos and seconded by Jim Cox. Motion Carried. The above contract should cover a period of 2 years, or an expiration date of February 23, 2011. A motion to adjourn was made by Jim Cox and seconded by Gary Turner. Motion carried. Meeting was adjourned.

Submitted through Deb Loos.
Sandy Romanek

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