

**BOONE COUNTY BOARD OF HEALTH
AGENDA**

**(TUESDAY)
SEPTEMBER 2, 2008**

12:00 NOON

BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH

- I. Call to Order**
- II. Approval of Agenda**
- III. Approval of Minutes of August 4, 2008**
- IV. Financial Report and Budget Issues: Malafu Tiatia**
- V. Unfinished Business:**
- VI. New Business:
* 2009 Bd. Of Health meeting calendar**
- VII. Div. of Personal Health Services: Lisa Gonzalez**
- VIII. Div. of Environmental Health Services: Bill Hatfield**
- IX. Approval of Claims: August, 2008**
- X. Administrative Report: Malafu Tiatia
* Marj Graves - Food Program**
- XI. Adjournment**

**Next Meeting: Monday, September 29, 2008 – 12:00 Noon
Boone County Department of Public Health**

**BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
September 2, 2008
BOONE COUNTY DEPARTMENT OF PUBLIC HEALTH**

Members Present: Dr. Kent Hess, Allen Sisson, Deborah Loos, Jim Cox, Dr. Conder, Gary Turner, Deb Loos, Dr. D'Souza, and George Sprecher.

Staff Present: Malafu Tiatia, Bill Hatfield, Lisa Gonzalez, Marj Graves and Sandy Romanek.

Guests Present: Cathy Ward

The meeting was called to order at 12:07 by Dr. Hess.

A motion to approve the Agenda was made by Deb Loos, and seconded by Gary Turner. Motion carried.

A motion to approve the minutes of August 4, 2008 was made by Dr. Conder and seconded by Jim Cox. Motion carried.

Financial Report: Malafu Tiatia presented the financial reports. The Health Fund report was presented for the month of August 31, 2008. The Grant Fund Report was presented for the month of July 31, 2008. A motion to approve the financial reports was made by Jim Cox and seconded by Allen Sisson. Motion carried.

Malafu also updated the Board of Health on the following:

- Local tax payments
- Projected FY 2008 Budget
- Installation of new copier/scanner/printer
- Sale of vehicle
- Landscaping contract and the commitment of the County to pay 1/3
- Installation of new water heater
- Reduction of Grant Funding FY 2009

New Business: Malafu Tiatia proposed the schedule for FY 2009 Board of Health Meetings. A motion to approve the FY 2009 meeting calendar was made by Brad Rightnowar and seconded by Gary Turner. Motion carried.

Personal Health Services Report: Lisa Gonzalez reported. The written report for July 31, 2008 is in the packet. Lisa also updated the Board on the following:

- Flu Vaccines
- Future grant reviews/audits
- School Physicals
- Cholesterol Screening
- Advertising for Family Planning position

Environmental Report: Bill Hatfield reported. The written report for July 31, 2008 is in the packet. Bill and Marj also updated the Board on the Food Inspections performed at the Boone County Fair.

Gary Turner called the Board's attention to a letter in the packet concerning the level of service provided by Marj.

Approval of Claims: A motion to approve the claims was made by Gary Turner and seconded by Allen Sisson. Motion carried.

Administrative Report: Malafu presented the Administrative report. Items discussed included:

- Generator update
- Departmental retreat on September 24, 2008
- Regional pandemic Influenza exercise on November 6, 2008
- Departmental picnic on September 9, 2008
- FY 2009 budget concerns
- Position of the Health Department concerning the Soil & Water Conservation District
- The reimbursement coming from the County for the electricity for FY 2008 previously charged to the Health Department. Effective for the next bill the County will begin payment of 1/3 of the bill.

A motion to adjourn was made by Gary Turner and seconded by Jim Cox. Motion carried. Meeting was adjourned.

Submitted through Deborah Loos.
Sandy Romanek

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